UNIVERSITY OF NORTHERN COLORADO
Program of Educational Leadership and Policy Studies

ELPS 606: INTERNSHIP
(2 semester hours – Fall 2015 – 2014 RURAL COHORT)

Instructor
Spencer Weiler
403 McKee Hall
970-351-1016 (O)
970-484-3048 (H)
spencer.weiler@unco.edu

Office Hours
Wednesday, 3 – 5 pm
Thursday, 3 – 5 pm
By Appointment

Course Description
This course provides students with the opportunity to engage in field-based experiential learning activities related to school leadership and administration. As such, this is a “hands on” course where students practice administrative and leadership skills under the guidance of a practicing administrator (the field supervisor). Students should discuss a suitable field placement with their program advisor prior to enrolling in the course. A university supervisor, who is a faculty member in the Educational Leadership Department, oversees the field-based activities and on-campus seminar. Seminar activities complement the ongoing field-based tasks by allowing students to reflect on their field experiences, to document administrative and leadership activities, and to assess the usefulness of the internship experiences on their development as educational leaders.

Relationship of Course to Program Knowledge Base

Learning experiences for this course contribute to students’ understanding of the underlying beliefs of our leadership development program (particular emphasis is given to the boldfaced statements):

*Learning, teaching, and collegiality are fundamental activities of educational organizations;*

*Validated knowledge and active inquiry form the basis of practice;*

*Moral and ethical imperatives drive leadership behavior;*

*Leadership encompasses a learned set of knowledge, skills, and attitudes;*

*Leaders effect positive change in individuals and organizations;*

*Effective leadership in educational organizations depends on individual and team efforts;* and
Leaders' behavior and actions model their beliefs and values.

**Student Evaluation**

To successfully complete course requirements, students will be expected to:

1. Complete all written assignments on time. These assignments must be concisely and precisely written, be well organized, and have no grammatical or typographical errors.
2. Work closely with a field supervisor to complete internship goals and objectives.
3. Actively pursue a variety of clinical experiences that broaden the base of understanding about administrative roles and responsibilities.

Upon completion of all requirements, students will receive a grade of “S” (Satisfactory).

**Course Schedule**

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<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Assignment</th>
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<tbody>
<tr>
<td>September 15 (5-6 pm)</td>
<td>Sharing Portfolio Overview</td>
<td>Schedule Internship Visit</td>
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<td>Internship highlights</td>
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<tr>
<td>October 20 (5-6 pm)</td>
<td>Comprehensive Exam discussion</td>
<td>Complete the intent to take comprehensive exam form</td>
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<td>Internship highlights</td>
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<td>November 17 (5-6 pm)</td>
<td>Graduation paperwork</td>
<td>Complete the application for graduation</td>
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<td></td>
<td><em>A Leader’s Journey (revisited)</em></td>
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**Course Textbook**

Mometrix Media LLC (n.d.). *PLACE principal (80) exam secrets: Study guide*.

I also reserve the right to supplement the textbook with timely articles.