Instructor: Karen M. Jennison, Ph.D.
Office: Candelaria 2285D
Office Hours: W 3:00-4:00; Tue 1:00-2:00
Course Website: https://unco.blackboard.com
Phone: 970-351-2169
Email: Karen.jennison@unco.edu (email preferred)

Required Text:

Optional Text:

Supplemental Readings:
Throughout the course supplemental readings can be found on Blackboard. Please check Blackboard daily for further information on these readings.

Course Description:
This course is an overview of sociology with an emphasis on applied and clinical sociology. Focus is on applying sociology in order to make a better world.

Course Objectives:
On completion of this course students should be able to:
Articulate an understanding of the sociological imagination
Know and understand the concepts of sociology
Be able to apply some of the theories and concepts of sociology
Understand and articulate the application of sociology in various careers
Complete a research project including literature review, research plan, data collection and analysis
Present a well written empirical research report

Expectations for you and for me

I expect you to
- Do all the reading and necessary library and “on ground” research
- Have an active email account and check your mail regularly for class-related messages
- Turn in drafts and ask for help when you need it

You can expect me to
- Be accessible
- Respond quickly to email (except where noted otherwise)
- Provide prompt and useful feedback on your work
- Help you help yourself learn

Course Policies
- Use the Blackboard information in order to make sure you are using a compatible computer. Click “Blackboard Support” or call 970-351-4357 for 24/7 help with computer related issues.
- Generally don’t submit papers through email unless I’ve given you specific permission to do so
- Any student requesting disability accommodation for this class should contact Disability Support Services at 970-351-2289 in order to document disability and to ensure appropriate accommodations.
- UNC’s policies regarding academic misconduct will be followed. These policies may be found on the dean of students’ website. UNC’s honor code may also be found on this website.
- Students will be asked to evaluate the course through an online survey. Please complete this course evaluation survey.

This is not an independent study class where you can go completely at your own pace. The course is divided into weekly sections and you are responsible for completing the assignments in each section by a certain day and time. You cannot make up the exams so be prepared to
complete an exam each Friday/Saturday of the first 4 weeks of the course. If you start an exam and get kicked out (usually by going online or something of that nature), you will not be able to complete the exam. Please be very careful to have a reliable connection when taking an exam and spend the time totally focused on the questions. For technical questions, contact the Information Technology help desk via internet or telephone. Similarly, the discussion questions are time limited and cannot be made up.

The course is divided into sections. The first three weeks consist of a review of material you may have learned in principles of sociology. The slant here is a little more applied than you may have had in the introductory course. Week four provides information on how sociology is used in the world of work and what careers are available with a bachelor’s or master’s degree in sociology. The last four weeks consist of work on a research project. Your book gives numerous ideas you can use for the project and I have selected some which I think are particularly appropriate for beginning research.

**Attendance and Participation:**
You are expected to participate in the discussion board. If you never participate openly in any aspect of the course, you may receive a UW even though Blackboard has statistics on when a student enters the course. If you participate in anything or email me but subsequently quit, you will receive an F. I am very interested in all students doing well so if you haven’t participated I’ll probably email you.

**Grading Policy:**
You will be graded on 4 exams (100 points each), 3 discussions (2 at 40 points each and 1 at 20), a literature review (100 points) and a final research project (300 points). Please read the instructions for the discussions carefully as they are all different. Note that your main posting is due before you start to respond to others. If you do your main posting “late” your grade will be lower.

**Total Grades:**

<table>
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<th>Component</th>
<th>Points</th>
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<tbody>
<tr>
<td>4 exams (100 points each)</td>
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<tr>
<td>Discussions (1 @ 20 and 2@ 40)</td>
<td>100</td>
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<tr>
<td>Literature Review</td>
<td>100</td>
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<tr>
<td>Total Research Project</td>
<td>300</td>
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<tr>
<td><strong>Total Points</strong></td>
<td><strong>900</strong></td>
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Grading Scale:

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<th>Points</th>
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<tbody>
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<td>846 +</td>
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<tr>
<td>A-</td>
<td>90-93</td>
<td>810-845</td>
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<td>C+</td>
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<tr>
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<td>&lt; 540</td>
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Grades will be posted on Blackboard

Computer Compatibility and other Technical Issues:

The platform for the course is the Blackboard online system. If you have difficulties or questions about the technology, please call the helpline shown below. Students are responsible for making sure that their computers are compatible with the Blackboard system. It is recommended that each student who is not taking the course on UNC campus computers contact our helpline at the beginning of the class in order to discuss compatibility with a technician. Please make sure yours is compatible because computer crashes and other problems will not be an acceptable reason for late or missed work. The helpline number is 970-351-4357. At this time, Blackboard does not support Internet Explorer 9; version 8 is best. Better print out the phone number or just remember it’s 351-HELP

You should have Microsoft Word, or Word-convertible Word Perfect in order to upload projects that can be downloaded and opened. Microsoft Works does not “work”! My computer has Microsoft office 2010 so I can open that or any earlier versions.
A tip for keeping your formatting on the discussion board is to type up the entry in Microsoft Word; when you are ready to post, click “add mashup” and paste from Word.

**Check your email and the Blackboard announcements page often!**

I will sometimes communicate important information with you via email, so **be sure to check your UNC bearmail account often**. I also will use our Blackboard announcements page, so check that often also, even if you aren’t planning to work on the course that day.

**Note:** for educational purposes, this syllabus is subject to change; students will be notified through Blackboard if any changes are made. Students are responsible for checking Blackboard frequently for potential changes.