**Quick Start Guide for Students**

**How do I Log In to Canvas?**

Go to [canvas.unco.edu](http://canvas.unco.edu). Login with your bearmail id and password.

**Tip:** You can create a bookmark on your web browser for easy access in the future.

**Where can I find my Courses?**

The Dashboard shows your current courses and notifications in the side bar. You can access your course by clicking on the course card.

**Note:** Your courses should appear on the first day of the semester. If not, call Technical Support.

**How can I get help?**

The Help button takes you to the Canvas guides or you can call Technical Support at:

(970)351-4357 or help@unco.edu

**How do I navigate a course?**

The left side shows the Course Menu, while the right side has a Side Bar with a To Do list, what items are Coming Up, Recent Feedback, and Grades.

**How do I set my notifications?**

Click on Account Thumbnail > Notifications to control how you are notified about course activities.

**Note:** Changing your notifications applies to all courses. You cannot change notifications for individual courses.

**How do I communicate?**

Inbox is the email-like messaging system within Canvas.

**Note:** You will also receive an email or text message based on your notification preferences.

**How do I see due dates?**

There are several ways of keeping up with due dates. The Side Bar shows a running tally of recent activity. You can also access due dates from the Syllabus, Calendar, or Assignments.

**How do I see my grades?**

Click on Grades in the course menu or Dashboard. Click on the title of the assignment to view comments and feedback.