Extended Campus

Date Processed

By

*For EC Office Use Only*

Class Schedule Update

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(College Dean) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(School Director)

**Function:**

Add Change Cancel (Students will be dropped)

**Course Information:**

Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cohort \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prefix Course # Section # CRN Term Year

Capacity Credits

Online \_\_\_\_\_ Face to Face \_\_\_\_\_ Hybrid \_\_\_\_\_ (Please indicate hybrid location/site below.)

**Meeting Times:**

Course Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course End Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Day(s) Times Location/Site

Day(s) Times Location/Site

Day(s) Times Location/Site

**Instructor Information:**

Instructor Name Instructor Bear # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In-Load \_\_\_\_\_ Over-load \_\_\_\_\_ Adjunct \_\_\_\_\_

Instructor Name Instructor Bear # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In-Load \_\_\_\_\_ Over-load \_\_\_\_\_ Adjunct \_\_\_\_\_

Course notes:

**PROGRAMS ARE RESPONSIBLE FOR NOTIFYING STUDENTS OF ALL CHANGES AND CANCELLATIONS.**