



## Extended Campus

LAC/Elective Online course approval for UG Distance Programs  
through Extended Campus  
**(Non-Resident Students only)**

Extended Campus online UG degree programs offer the required program courses but do not guarantee LAC or elective course availability. **Non-Resident Students**, who wish to take online UNC courses not offered through Extended Campus, must:

- Register for the online section of the course to hold a place in the course.
- Then immediately contact Extended Campus, Shawna Watson-  
[shawna.watson@unco.edu](mailto:shawna.watson@unco.edu) and notify her that they are registered for the online course.

When Extended Campus is contacted by the student, the Extended Campus Coordinator will seek space available approval from the Department Chair and the Instructor of the online course to create a merged section for tuition purposes.

Once approval is given the EC program coordinator will adjust the student registration by setting up two sections and merging them in Canvas, the student will then pay the appropriate tuition rate for their specific program. We are not able to go over the capacity for a class or override prerequisite errors; only the instructor is able to override either of these.

Students must contact Extended Campus and approval must be given before the course **Add deadline**, if approval is not given or the student contacts Extended Campus after the Add deadline for the course, the student is responsible for either dropping the course **before** the **Drop deadline** or paying the different tuition rate. Add/Drop deadlines can be found at <http://www.unco.edu/registrar/calendars/>. The Extended Campus Degree program tuition rate for space available seats in class is not a guarantee.

\*Colorado resident students will pay the In-state tuition rate for the course and do not need to contact Extended Campus.