INTR 415 – Portfolio Assessment IV
Summer Semester 2019

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Office Hours: Sundays 4:00-5:00 pm Mountain Time in Zoom or by appointment (email to schedule).

Class Times and Locations: This class is conducted as an online course. Follow the provided Course Map.

The course runs from May 13 to August 2, 2019.

Course Description: Students will complete and submit a capstone Entry-to-Practice Competencies Portfolio for summative evaluation.

Course Purpose: INTR 415: Portfolio Assessment IV is the final course in the Portfolio Assessment series. The purpose of this course is to finalize and package the portfolio before receiving a summative review confirming your reflective practice and abilities across the 34 Entry-to-Practice Competencies.

Pre-Requisites: INTR 115: Portfolio Assessment I, INTR 215: Portfolio Assessment II, and INTR 315: Portfolio Assessment IV

Course Objectives: Upon the completion of this course, you will be able to do the following:

1. Complete the requisite Coversheets.
2. Identify and provide evidence of mastery of the 34 Competencies.
3. Create an ASL introduction/overview of the portfolio.
4. Submit an organized electronic capstone portfolio for evaluation.

Entry-to-Practice Competencies: In the Portfolio Assessment series, the Entry-to-Practice Competencies are discussed, assessed, documented, and narrated using a structured process leading to your graduating capstone project. Your submitted portfolio will document and narrate your possession and proficiency of the Entry-to-Practice Competencies.

Domain 1: Theory and Knowledge
Domain 2: Human Relations
Domain 3: Language Skills
Domain 4: Interpreting Skills
Domain 5: Professionalism


**Required Materials:**


**Course Requirements:** This is a brief overview; full instructions are posted in your online class.

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<th>Module</th>
<th>Assessment Descriptions</th>
<th>Points</th>
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<tr>
<td>1</td>
<td>Your Portfolio’s Current State: Identify and discuss the current state of your portfolio and make a plan for the semester.</td>
<td>3</td>
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| 2      | **Update & Progress:** Report and document your portfolio progress.  
Portfolio Audit: Meet with instructor to review the readiness of your Canvas ePortfolio.  
ePortfolio Review: Submit ePortfolio link to receive a summative review. | 12     |
| 3      | Your Take-Home Message: Report your personalized take away from completing this capstone project.  
Portfolio Flash Drive: Mail a flash drive of your portfolio to the program. | 80     |

**Total score:** 100 points

**Evaluation Method:** The points for all the assignments in a course will add up to 100 points and letter grades are assigned as follows for UNDERGRADUATE classes:

- A = 91 - 100 superior achievement of course objectives
- B = 81 - 90 above average achievement of objectives  
  *(Reminder: you must maintain at least a “B” per class to meet graduation requirements)*
- C/D = 61 - 80 below average achievement of course objectives
- 60 or below is considered not passing.

**University Policies**

**Student Code of Conduct:** You are expected to practice academic honesty in every aspect of this course. Make sure you know and understand the pillars of the UNC Honor Code: Honesty, Trust, Responsibility, Respect, and Fairness. Become familiar the Student Code of Conduct, especially the section on acts of dishonesty. Students who engage in academic misconduct are subject to grading consequences with regard to this course and/or university disciplinary procedures through the office of
Student Rights and Responsibilities. If you have any questions, please refer to the Student Code of Conduct found at Student Conduct Code.

**Sexual Misconduct/Title IX Statement:** The University of Northern Colorado prohibits and will not tolerate sexual misconduct or gender-based discrimination of any kind. UNC is legally obligated to investigate sexual misconduct (including, but not limited to sexual assault, sexual harassment, stalking, and intimate partner violence). If you disclose an incident of sexual misconduct to a faculty member, they have an obligation to report it to UNC’s Title IX Coordinator. “Disclosure” may include communication in-person, via email/phone/text message, or through in/out of class assignments. If you wish to speak confidentially about an incident of sexual misconduct, please contact the UNC Counseling Center (970-351-2496) or the Assault Survivors Advocacy Program (970-351-4040).

If you would like to learn more about sexual misconduct or report an incident, please visit www.unco.edu/sexual-misconduct.

**Equity and Inclusion Statement**

The University of Northern Colorado embraces the diversity of students, faculty, and staff, honors the inherent dignity of each individual, and welcomes their unique perspectives, behaviors, and worldviews. In this course, people of all races, religions, national origins, sexual orientations, ethnicities, genders and gender identities, cognitive, physical, and behavioral abilities, socioeconomic backgrounds, regions, immigrant statuses, military or veteran statuses, size and/or shapes are strongly encouraged to share their rich array of perspectives and experiences. Course content and campus discussions will heighten your awareness to each other's individual and intersecting identities.

The Office of Student Rights & Responsibilities (located in Decker Hall) serves as resource to anyone seeking support or with questions about equity and inclusion at the University of Northern Colorado (UNC). If you are a witness to or experience acts of bias at UNC and would like to learn more about bias response or report a bias incident, please visit please visit https://www.unco.edu/dean-of-students/share-concern-complaint/.

**Disability Resources:** It is the policy and practice of the University of Northern Colorado to create inclusive learning environments. If there are aspects of the instruction or design of this course that present barriers to your inclusion or to an accurate assessment of your achievement (e.g. time-limited exams, inaccessible web content, use of videos without captions), please communicate this with your professor and contact Disability Support Services (DSS) to request accommodations. Office: (970) 351-2289, Michener Library L-80. Students can learn more about the accommodation process here.